

## YEARLY STATUS REPORT - 2022-2023

Part A			
Data of the Institution			
1.Name of the Institution	Government Shaheed VenkatRao Post Graduate College Bijapur		
Name of the Head of the institution	Dr. J. Narayan		
• Designation	Professor, Principal In-Charge		
Does the institution function from its own campus?	Yes		
Phone no./Alternate phone no.	07853299233		
Mobile no	9424281075		
Registered e-mail	govt.s.v.r.college13@gmail.com		
Alternate e-mail	bdgsomnath@gmail.com		
• Address	Jiatalur Road, Bijapur		
• City/Town	Bijapur		
• State/UT	Chhattisgarh		
• Pin Code	494444		
2.Institutional status			
Affiliated /Constituent	Affiliated		
Type of Institution	Co-education		
• Location	Rural		

								DIJAFUN
• Financial Status		UGC 2f	and	12(B)				
Name of the Affiliating University			Shaheed Mahendra Karma University Jagdalpur					
• Name of t	the IQAC Coordi	nator		Somnath Bandoghati				
• Phone No	).			7007264301				
• Alternate	phone No.			7007264301				
• Mobile				7007264301				
• IQAC e-n	nail address			bdgsom	nath@	gmail.	com	
• Alternate	Email address			gsvriq	ac200	6@yaho	o.coi	n
3.Website address (Web link of the AQAR (Previous Academic Year)		https://www.gsvrpgclg.ac.in/Colle ge.aspx?PageName=SSR%20Reports						
4. Whether Academic Calendar prepared during the year?		Yes						
• if yes, whether it is uploaded in the Institutional website Web link:		https://gsvrpgclg.ac.in/College.a spx?PageName=Academic%20Calendar						
5.Accreditation Details								
Cycle	Grade	CGPA		Year of Accredita	ation	Validity	from	Validity to
Cycle 1	В	2	.08	2022	2	26/10/	2022	25/10/2027
6.Date of Establ	ishment of IQA	C		10/08/2016				
7.Provide the lis UGC/CSIR/DBT					C etc.,			
Institutional/Deprenant /Faculty	oa Scheme	Funding A		Agency	Year of award with duration		Α	amount
NIL	NIL		NI	:L	NIL			NIL
8.Whether composition of IQAC as per latest NAAC guidelines		Yes						
Upload latest notification of formation of IQAC		View File	<u>.</u>					

		BIJAPUR		
9.No. of IQAC meetings held during the year	2			
<ul> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Yes			
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded			
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No			
• If yes, mention the amount				
11.Significant contributions made by IQAC dur	ing the current year (ma	ximum five bullets)		
Student feedback on teachers, curriculum and campus have been collected.				
All faculty members are encouraged to conduct and attend a workshop, conferences, and seminars.				
Students of various Departments have gone for Industry visits as part of fieldwork.				
IQAC motivates research publications in international journals.				
IQAC has completed the process of accreditation.				
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year				

Plan of Action	Achievements/Outcomes
College website updating	Upgraded with more user friendly for easy access of the staff and students.
Using ICT for teaching learning evaluation process.	Using ICT for teaching learning evaluation process.
UG and PG students Result Analysis	Streamwise result analysis has been done for all subjects.
English skill development programme	English skill development programme organised
Career development programs	A carrer development programme organised
Promoting of research opportunities for faculty members.	Faculties attended webinar and workshop on research methodology.
Promotion of inclusiveness and better environment practices in the College for Solid Waste Management.	For Solid Waste Management the college has initiated a process in agreement with nagarpalika parishad which collects solid waste from college campus for recycling
Developing and Promoting Innovation in Teaching- Learing	All the faculty members have been encouraged to use ICT in teaching learning. Faculty members have uploaded video lectures on you-tube as well as college website.
Involvement of Students in undertaing study projects	Students of BSc. have done field projects in botany and UG students in environmental studies. Students of MSc have gone for field visit
Guidance for students to pursue higher studies	Guidance for students to pursue higher studies
13.Whether the AQAR was placed before statutory body?	Yes
Name of the statutory body	1

	BIJAPUR		
Name	Date of meeting(s)		
Staff Council Meeting of college	09/10/2023		
14.Whether institutional data submitted to AISF	IE		
Year	Date of Submission		
2022	20/01/2023		
15.Multidisciplinary / interdisciplinary			
Na			
16.Academic bank of credits (ABC):			
Na			
17.Skill development:			
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)			
Na			
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):			
Na			

## **Extended Profile**

## 1.Programme

Na

1.1

Number of courses offered by the institution across all programs during the year

**20.Distance education/online education:** 

File Description	Documents
Data Template	<u>View File</u>

## 2.Student

2.1

## Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>

2.2

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<u>View File</u>

2.3

Number of outgoing/final year students during the year

File Description	Documents
Data Template	<u>View File</u>

### 3.Academic

3.1

Number of full time teachers during the year

File Description	Documents
Data Template	<u>View File</u>

3.2

Number of sanctioned posts during the year

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Extended Profile			
1.Programme			
1.1		201	
Number of courses offered by the institution across all programs during the year			
File Description	Documents		
Data Template		View File	
2.Student			
2.1		568	
Number of students during the year			
File Description	Documents		
Institutional Data in Prescribed Format		View File	
2.2		381	
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year			
File Description	Documents		
Data Template		View File	
2.3		106	
Number of outgoing/ final year students during the	ne year		
File Description	Documents		
Data Template		View File	
3.Academic			
3.1		20	
Number of full time teachers during the year			
File Description	Documents		
Data Template		View File	

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		DIJAFC
3.2		20
Number of sanctioned posts during the year		
File Description	Documents	
Data Template		View File
4.Institution		
4.1		26
Total number of Classrooms and Seminar halls		
4.2		12.01
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		20
Total number of computers on campus for acader	mic purposes	

## Part B

#### **CURRICULAR ASPECTS**

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is affiliated to Shaheed Mahendra karmauniversity, Jagdalpur which offers all courses . The college follows the curriculum prescribed by University through the Board of studies . The college ensures effective curriculum delivery through following mechanism: Academic Calendar-The College follows academic calendar of Higher Education, Raipur. Time Table Committee - The college constitutes the timetable committee. Faculty ensures conduct of lecture sessions as per time table. Every day Teaching Plan and teaching Diary -Teaching Plan is prepared by every faculty at the beginning of the academic year to maintain the record of teaching, practical etc. Laboratories for curriculum delivery of practicals Teaching aids -Study materials , notes are provided to students . Social sites like YOUTUBE ,whattsapp etc. are used for effective teaching .Seminars, Group Discussion, quiz are organised for students. Teacher support -The colleges encourages the faculty to participate in faculty development programmes and to attend meetings of BOS and syllabus

constructing workshops. Feedback -The College has started collecting feedback from 2019 from faculty and students .The collected feedback are analysed to assess the performance of students and teachers. The institution has adopted an examination scheme. Schedule is prepared for the conduct of internal examinations and assignments.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	Nil

## 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution follows the academic calendar designed by the affiliating university , Shaheed Mahendra karmauniversity ,Jagdalpur for information regarding teaching learning schedule (working days), various events to be organised, holidays, dates of internal examination semester examination and other activities .The academic calendar is also published in college website .. Continuous Internal Evaluation is done on basis of assignments, unit tests, and pre-final test for every course. For implementation of internal assessment , examination committee has been formed to monitor overall process . The evaluation of each course in semester contain two parts: Internal assessment and external exam . The schedule for internal exams of semester classes is in month of September and January, it is conducted accordingly and the marks allotted to internal exam of semester is 20 and that of external exams are 80. The internal marks evaluation scheme is conveyed to students by the head of department at the start of the session. For graduation classes half yearly internal exams are conducted in December or January as per academic calendar. The syllabus of the course and its COs, POs and question paper pattern is discussed with the students by the subject teacher in the beginning of the new session.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	Nil

# 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

#### C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

## 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<u>View File</u>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

## 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<u>View File</u>

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

#### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Issues focusing on gender sensitivity: In BA political science -curriculum includes topics on human rights, SC, ST, Acts, rights to education 2. Issues focusing on human values and professional ethics- (B.A. I Year)Paper - II Foundation of sociology thought Unit-V - The concept of Value In MA Hindi ancient poetry of kabeer, Tulsi, jayusi, suur, was directly concerned with social values, human value In MA English literature -poetry and prose of literary giants has deep touch on issues on human values. 3. issues focusing on environmental issues environmental studies for all the students of UG classes(BA, BSc, BCom). In M.Sc chemistry IV environmental chemistry -Study of water, air, industrial pollution.

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File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View File</u>

## 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	<u>View File</u>
Institutional Data in Prescribed Format	<u>View File</u>

## 1.3.3 - Number of students undertaking project work/field work/ internships

### 240

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work//internships (Data Template)	<u>View File</u>

## 1.4 - Feedback System

## **1.4.1 - Institution obtains feedback on the** syllabus and its transaction at the institution

B. Any 3 of the above

## from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://www.gsvrpgclg.ac.in/College.aspx?P ageName=Stackeholders%20Feedback
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<u>View File</u>
Any additional information	No File Uploaded

## 1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	https://www.gsvrpgclg.ac.in/College.aspx?P ageName=Stackeholders%20Feedback

## TEACHING-LEARNING AND EVALUATION

- 2.1 Student Enrollment and Profile
- 2.1.1 Enrolment Number Number of students admitted during the year
- 2.1.1.1 Number of students admitted during the year

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<u>View File</u>

- 2.1.2 Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)
- 2.1.2.1 Number of actual students admitted from the reserved categories during the year

#### 244

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

#### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The level of knowledge of students differs according to educational background, family background and regional background The institution makes an effort to identify students with different learning levels. The students are monitored from the beginning of the sessions. The slow learners and advanced learners are identified during classroom teaching, interacting with students and by their classroom examination performance .Students scoring greater than 60% are recognized as advanced learners. Students scoring between 45-59% are identified as slow learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
568	20

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

- 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
- All faculty members constantly make efforts to integrate teaching with real-life exposure to enhance students' participative

learning and problem-solving methodologies. Group discussions, debates, assignments, field trips, quiz competitions, and student seminars are organized for the overall development of students. Debates on different topics are conducted where students are required to come up with different opinions where argumentative skill is developed. Experimental learning activities enhance the learning abilities of students by applying various concepts, practical papers are included in physics, chemistry, botany, and zoology. Industrial visits have been arranged last year to provide live exposure to mining activities. Various extracurricular activities are conducted to sharpen their knowledge. Industrial visit has been organised by the Department of Chemistry for M.Sc. chemistry students to visit the local industrial plant. Assignments are also given to students on different subjects by faculty members to assess the knowledge obtained by students. Topicrelated problems of students are solved with the help of reference books, websites, group discussions etc.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	Nil

## 2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT-enabled teaching methodologies are being followed by the faculty members for an effective teaching-learning process. The use of multimedia teaching aids like LCD projectors, desktops, laptops, computers, printers, tablets, android phones, pen drives, DVDs, and CDs are generally used. The faculty members use audiovisual aids to demonstrate concepts to the students. video lectures have been prepared by most of the faculty members and uploaded on YouTube as well as cgschool.inportal. Online classes of PG students have been taken on the Google Meet app and Zoom app. Video lectures are also sent to WhatsApp groups of students. Weblinks related to syllabus topics are also sent to students in their related WhatsApp groups. Faculties of M.Sc.Chemistry and M.Sc.zoology have made an effort to enrol students in some courses of SWAYAM such as Application of Spectroscopic Methods in Molecular Structure Determination, molecular biology etc. A seminar hall equipped with ICT tools is there where invited talks and other programmes are conducted. An overhead projector and an LCD projector have also been installed in the zoology departmental

#### lab where seminars are presented by students.

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

## 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

#### 14

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
Mentor/mentee ratio	<u>View File</u>

### 2.4 - Teacher Profile and Quality

## 2.4.1 - Number of full time teachers against sanctioned posts during the year

20

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

## 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

## 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

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02

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<u>View File</u>

## 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

## 2.4.3.1 - Total experience of full-time teachers

54

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessments are conducted as mentioned in the academic calendar issued by Higher Education of Chattisgarh and Shaheed Mahendra Karma University, Jagdalpur or Bastar University. As per Bastar University assessment parameters; students' evaluation is divided into two assessment levels. Internal assessment (institute level ) for 20 marks and end semester examination at the PG level for 80 marks conducted by the University. To ensure transparency in internal assessment the system of internal assessment is communicated to students in time. All attendance records in internal examinations and summaries of marks are properly maintained by teachers for academic audit. Valuation is done by the respective subject teacher.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	Nil

## 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

If an examinee has any grievance arising during the process of internal evaluation one is free to discuss it with the subject teacher. The matter is resolved based on academic facts. If a student is not able to appear in the examination due to medical or any other genuine reason, an internal examination is conducted for that student as per norms, provided he submits an application to the subject teacher. The grievance of the students related to the assessment is made clear by showing his/her performance in the answer sheet. For grievances related to University exams regarding a question, the examinee is asked to write and complete the exam after which a letter is written to the registrar of Bastar University with the related problem and exact grievance. The students against whom U.F.M cases are registered in final exams are dealt justifiably. Concerning external examination evaluation, if a student scores lesser marks than expected he/she can apply for revaluation of his/her answer sheet after paying the prescribed fee. The University provides photocopies of their answer sheets to students. If the student feels that the evaluation is not correct, he/she can apply for revaluation.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme outcomes, programme-specific outcomes and course outcomes for all the programmes offered by the institution are displayed on the college website & notice board and also distributed to subject teachers. To assess the PO & CO directly; Unit Tests, Quarterly Examinations, and Internal examinations are conducted each semester/year and the record of marks is kept. Assignments, projects, and seminars are also used to evaluate

learning outcomes. In addition to this, the feedback from students is taken and analysed meticulously to modify teaching-learning methods by the respective department. The students acquire knowledge of their syllabus through textbooks and university websites. Syllabus is also conveyed to them by related teachers in the classrooms and also in their respective WhatsApp groups. Gradually with the help of the subject teachers, they understand different dimensions of the course and learn the way of its acquisition through classroom teaching which is assessed through periodic examinations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme outcomes and course outcomes are communicated to students through discussion in the classrooms. The institution offers undergraduateand postgraduate courses under the faculty of Arts, Science and Commerce. For programme outcomes and course outcomes, the institute follows the curriculum designed by Shaheed Mahendra Karma University, Jagdalpur i.e. Bastar University. Attainment of Course outcomes is measured through syllabus, completion of the syllabus, internal evaluation and result. The students acquire knowledge of their syllabus through textbooks and university websites. The syllabus is also conveyed to them by related teachers in the classrooms. Gradually with the help of the subject teachers, they understand different dimensions of the course and learn the way of its acquisition through classroom teaching which is assessed through periodic examinations. Interaction between students and teachers is the normal way of communication mechanism. Attainment of COs is calculated by using University examination results. Attainment levels are finalized and conveyed to IQAC. Direct Method of assessment: To assess the PO & CO directly, Unit Tests, Quarterly Examinations, and Internal examinations are conducted in each semester/year and the marks are available for the students. Assignments, projects, internships and seminars are also used to evaluate learning outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

#### 2.6.3 - Pass percentage of Students during the year

## 2.6.3.1 - Total number of final year students who passed the university examination during the year

110

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.gsvrpgclg.ac.in/College.aspx?PageName=Stackeholders%20 Feedback

#### RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

## 3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<u>View File</u>

## 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

## 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has created an ecosystem for innovation and transfer of knowledge by taking initiatives for the creation and

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dissemination of knowledge through various learning materials. Our Institution has a library to facilitate students pursuing for competitive exams. Students and faculty members availeducational websites like Khan Academy, Swayam, NPTELetc. to update their knowledge and skills. Faculty members are encouraged to undergo professional development programmes and organize and participate in conferences, workshops and seminars. Leave is granted to attend conferences and seminars. Non-teaching staffs are also encouraged to enhance their knowledge through various training programmes. Young faculty members are encouraged to do research in their fields. Students are given projects or collections of various plants like tulsi, aloe vera, bryophyllum etc. which are rich in medicinal properties.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

## 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

#### 3.3 - Research Publications and Awards

- 3.3.1 Number of Ph.Ds registered per eligible teacher during the year
- 3.3.1.1 How many Ph.Ds registered per eligible teacher within the year

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	No File Uploaded

## 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

## 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

## 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year

## 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings year wise during year

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

#### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Some activities were organized with the help of the students, such as maintaining cleanliness in and around campus, rallies, environmental conservation, empowerment of girls and women, tree

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plantation, Nasha Mukti Andolan, Aids Day, sad-bhavna divas, Rashtriya Matdata Divas, Bhrastachar Satarkta Saptaha etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

- 3.4.2 Number of awards and recognitions received for extension activities from government / government recognized bodies during the year
- 3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	No File Uploaded

- 3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year
- 3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

451

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

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#### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

# 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

00

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

#### 3.5 - Collaboration

- 3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/internship during the year
- 3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<u>View File</u>

- 3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year
- 3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The institution has a sprawling campus on the lap of Mother Nature. The institution has adequate infrastructure facilities for teaching learning viz. classrooms, laboratories, computing equipment etc. We have 26 well-structured classrooms with good seating arrangements and a well-organized library. Along with this, the institution has a room for sports, a gymnasium, separate common rooms for boys and girls etc. There are separate laboratories for all experimental subjects like zoology, botany, chemistry and physics department, a computer room with 20 computers, a seminar hall with LCD projector and space for extracurricular activities Sharing of laboratory facilities is also encouraged between faculties.RO Water purifier for safe drinking water is amply available. Toilet facilities for girls and boys are separately built.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

There is a well-equipped gymnasium for working out. The institution provides ample opportunities for sports and extracurricular activities. The college organizes cultural programmes to encourage the students to participate in various

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cultural activities like dance, rangoli, singing, drawing, debates, quiz contests etc. every year through which the students are given opportunities toexpresstheir inherent creativity. Certificates and mementoes are given to best-performing students to encourage them.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

## 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

## 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

## 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

## 11.35

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

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## 4.2 - Library as a Learning Resource

## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our college has a library in an area of 115.5 Sq.m with approx 20,800 books. The College library has a good collection of old and model books and other knowledge resources. The purchasing committee take the list of books from the HoD andother faculty members of different departments according to the syllabus and follows the purchase rule of the government of Chhattisgarh. The library hascollections in specific academic disciplines of Science, Arts and Commerce. Apart from regular academic books, it procures books related to entrance examinationslike NET, SET, PSC, etc. It has also subscriptions to various magazines and journals such as Chronicle, Vigyan Pragti, Pratiyogita Darpan etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

# 4.2.2 - The institution has subscription for the E. None of the above following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	<u>View File</u>
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

## 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

## 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

## 4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

### 4.2.4.1 - Number of teachers and students using library per day over last one year

#### 491

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

## 4.3 - IT Infrastructure

## 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute has active internet connection from BSNL. The computer science department of the college takes care of its maintenance.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

### **4.3.2 - Number of Computers**

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<u>View File</u>

## 4.3.3 - Bandwidth of internet connection in C.10 - 30MBPS the Institution

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

## 4.4 - Maintenance of Campus Infrastructure

- 4.4.1 Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)
- 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

#### Nil

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

#### STUDENT SUPPORT AND PROGRESSION

### **5.1 - Student Support**

## 5.1.1 - Number of students benefited by scholarships and free ships provided by the

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## Government during the year

## 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

337

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

## 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

## 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

## 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

165

## 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

165

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## **5.2 - Student Progression**

## 5.2.1 - Number of placement of outgoing students during the year

## 5.2.1.1 - Number of outgoing students placed during the year

20

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

## 5.2.2 - Number of students progressing to higher education during the year

## 5.2.2.1 - Number of outgoing student progression to higher education

15

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<u>View File</u>

# 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

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# 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

## 5.3 - Student Participation and Activities

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student council is formed as per the guidelines and instruction of state higher education department and affliating university ,Bastar Vishwavidyalaya. The professor incharge of the union and his team coordinate the complete process of student selection. The college students council for institution consists of following members: 1. President 2. vice- president 3. Secretary 4. Joint Secretary

Student council work in following areas: 1.To promote intellectual ,social ,and cultural activities in the campus. 2.To inculcate a spirit of discipline among students. 3.The student council also participates actively in janbhagidari committee which takes decision for the development of students. Students participation in various administrative ,extracurricular bodies are as follows; IQAC committee .-This committee consist of four faculty members, corporate members, locality members and two students from PG .The student representative coordinates feedback. from students. Anti ragging committee -The committee consist of 6 members and four are teaching faculty and two are student members. Student grievance redressal committee The committee consist of 6 members and four are teaching faculty and two are student members. teaching faculty and Women cell -The committee consist of 6 members and 4 are two are student members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

- 5.3.3 Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)
- **5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated during the year**

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has made an effort since last year to form alumni association .some passed out students who are in various professions are contacted and alumni registration forms were filled by them to become members of college alumni. The college has organised an online alumni meet in previous session . The members are invited in various ocassions such as annual function , prize distribution , sports day etc. but so far no donation has been done.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

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#### VISION

To be acknowledged as the leading institution in the district by striving hard in fulfilling the aspirations of students coming from difficult socio-economic backgrounds, helping them in developing sound knowledge base, correct skill-understanding which will enable them to sail confidently through complexities and challenges of life. Our vision also includes inculcating a strong value system in our students by striking a fine balance between age-old tribal value systems and modern sensibilities.

#### Mission:

With our unwavering eye on contributing to the greater good of humanity at large and student's betterment in specific, we persistently endeavour- To impart quality education to students belonging to different strata of society irrespective of caste creed or colour. To uplift the deprived and academically weak students by empowering them with need-based care and remedial classes. To equip students with essential and industry-required skills to face challenges in their professional life. To cultivate the quality of perseverance, dedication and excellence in the students. Above all, to prepare our students as competent citizens with strong and unflinching moral characters.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college promotes a culture of participative management. The Principal as an academic and administrative head plays a vital role in the governance of the policies and plans and their implementation. Various committees and cells are constituted by the principal and through a well-defined system of responsibilities are communicated to the teaching and non-teaching staff members. The leadership provides an opportunity to the HODs and the teaching faculty to serve as conveners and professors-incharge and members of various bodies like the Governing Body, Academic Council, IQAC, Finance Committee, Board of Studies, Autonomy Cell, Examination Committee, Library Committee, Sports

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Committee, NCC, NSS, Youth Red Cross units etc. for the effective functioning of the academic and non-academic activities the faculty members are given opportunities to serve on different committees. The Principal Holds meetings Periodically with the HODs, staff members and the conveners of all the committees to ensure active. participation and effective implementation of decisions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

### 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/perspective plan is effectively deployed

The institute is governed as per the direction of the Higher Education Department of Chhattisgarh. The strategy it adopts chimes with the vision of the government.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The directorate of higher Education frames academic and administrative rules which are followed in the college. The guidelines of affiliating university Bastar Vishwavidyalaya are followed. The principal is the executive head of the institution and is vested with powers to ensure smooth functioning of the institution. The principal is supported by teaching and non-teaching staffs. For effective functioning, different committees like 1. Admission Committee, 2. Examination Committee, 3. Grievance Redressal Committee, 4. Anti-ragging Committee and various other minor committees are constituted which work under the guidance of the principal. Faculty members undertake academic responsibilities and are in charge of these committees. Apart from this, students'

representatives are also included in some committees to give feedback and place views on behalf of the students to improve college functioning. IQAC Committee has been established to ensure overall quality and is maintained in all functional aspects. It takes measures to review the institution's functioning from time to time. The service rules for teachers and non-teaching staffs are as per UGC norms and state government rules. Recruitment of teachers is done through CGPSC (Chattisgarh Public Service Commission). Teachers in self-financed programmes are recruitedthrough a selection committee. Recruitment of non-teaching staffs isdone by the state government. The promotional procedures are also determined by the government and its rules.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

# 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	<u>View File</u>
Any additional information	No File Uploaded
Details of implementation of e- governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

### **6.3 - Faculty Empowerment Strategies**

- 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff
- .All employees of the state government are covered under Chattisgarh civil services rules which are as follows:

- 1. Mahavidyalaya Shiksha Adhiniyam Civil Service Conduct Rules Anukampa Niyukti (job given to a member of the family on the death of an employee while in service)
- 2. Chattisgarh Pay RevisionRules for various allowances Chattisgarh Civil service
- 3. Medical Reimbursement Rule
- 4. Travelling Allowances Family Benefit Rules
- 5. Chattisgarh Civil Service Promotion Rule 2003
- 6. Chattisgarh Civil Service Leave Rule 2010
- 7. Chattisgarh State Retirement Act 2012
- 8. Chattisgarh State Pension Rule

Along with these, there are various welfare schemes of the State Government:

- 1. General Provident Fund ( GPF)
- 2. Family Benefit Fund
- 3. Group Insurance Scheme(GIS)
- 4. Gratuity
- 5. Allowances: a. Dearness Allowance, b.House Rent Allowance, c. Washing Allowance(only for class IV), d. Dress Allowance(only for class IV), e.Medical Allowance(only for class III and IV), f. Accountancy Allowance(only for accountants), g.Medical reimbursement
- 6. Leave a.Casual Leave (13 days) b.Half PayLeave on medical grounds (20 days) c. Leave not due Leave d. Earned Leave e.Maternity Leave (6 months) f. PaternityLeave (15 days) g. study leave (2 yrs) h. teacherfellowship(for teaching staff) I. Summer and winter vacation (for teaching staff) j. Remuneration (for exams) k.Loans and advances for class III & class IV l. Family pension.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

- 6.3.2 Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year
- 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

- 6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff
- 1. Performance Appraisal System of Teaching Staff Every regular teaching staff has to fill up and submit his/her C.R. (Confidential Report) every year. The principal of the institution checks every CR of the teaching staff, marks his/her opinion and

sends them to the commissioner, department of higher education for further action. Teachers also fill API formats and they are also forwarded to the commissioner of the department of higher education.

2. Performance Appraisal System of Non-teaching Staff- There is a performance appraisal system for non-teaching staff of the college. Every regular non-teaching staff has to fill up and submit a C.R. (Confidential Report) every year. The principal of the institution checks every CR of the non-teaching staff, marks his/her opinion and sends them to the commissioner department of higher education for further action.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit: The internal financial auditing is done by internal auditing committee members appointed by principal . If any mistake or mistakes are identified , they are rectified . A report of the expenditure is prepared and sent to the Directorate of Higher Education.

External Audit: for government Funds - audit done by auding wing of Directorate of Higher education Non government Funds - Amalgamated Ugc grants - The chartered Accountant audits are done.

Janbhagidari Funds -Chartered Accountant appointed for this does the audit. Exam funds RUSA grants are also audited by a chartered accountant If any objection is raised by the auditor, they are rectified immediately.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Internal Audit: The internal financial auditing is done by internal auditing committee members appointed by the principal. If any mistake or mistakes are identified, they are rectified. A report of the expenditure is prepared and sent to the Directorate of Higher Education.

External Audit: for government Funds - audit done by the auditing wing of the Directorate of Higher Education. Exam funds and RUSA grants are also audited by a chartered accountant. If any objection is raised by the auditor, they are rectified immediately.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Quality Assurance strategies: Improvement in quality of teaching based on analysis of feedback from students. Providing inputs for academic audit and analysis of results of students. Collecting

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data on placement of students of various programmes, providing inputs for best practices in administration and better services to students and staff organisation of seminars and workshops promoting creative thinking among students through field trips. Motivating faculty to use ICT in teaching-learning Infrastructure development to meet the present-day requirement. Conducting academic audits by an internal expert committee. The IQAC cell of the institution has taken initiatives to evolve best practices in the college. The institution has started daily Morning assembly and singing of the National anthem at 10:30 A.M. on every working day in the presence of teaching and non-teaching staff. After the end of singing the national anthem, students are instructed to present thoughts of the day . The feedback system has been introduced for students, teachers, non-teaching staff and parents In last one year, IQAC has contributed immensely in preparing Self-Study Report of NAAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Academics: Faculty members are encouraged to attend seminars, refresher courses and faculty development programmes at state, national and international levels from time to time. The teaching staffs maintaindaily diaries and record their activities on a daily basis. The college also conducts seminars, workshops and conferences where faculty members and students get an opportunity to interact with experts in different fields. The respective teachers of various subjects prepare the academic audit report from the guidance of IQAC Results of the ' Action Taking report' of the previous session. From the results booklet; the records of the studentswho failed in examinations are prepared by the respective subject teachers. Feedback has been taken from the students to notethe reasons for their failures. All the academic works are performed timely and with efficiency. As For increasing the strength of students' admission, flexy banners have been pasted and our staffs are also advertising about our college. Time table for UG and PG courses has been prepared for academics. To ensure the quality of the students class tests and unit tests are

taken by the subject teachers. One or two classes in a week are based on ICT. Upgradation of library facilities has been done. Online Classes for different subjects are being taken by respective professors. Field activities like tree plantations, outdoor games are also encouraged.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.gsvrpgclg.ac.in/College.aspx?P ageName=Minutes%20of%20Action%20Taken
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

### INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Facilities for women on campus separate washroom is available for girls and boys with proper ventilation and water facility. Girls common room facility with sanitary napkin incinerator and vending machine installed to meet emergencies and for availing safe

disposal . women cell also create gender awareness through different programs The anti-ragging committee is constituted which deals with cases of ragging and also checks that a student is not harassed in the name of ragging . There are a women grievance redressal cell comprising the female teaching faculties and staff in institution which holds meetings to discuss the problems of female students and their solutions . The teaching faculty in free periods take a round of the campus to check any type of happenings.

File Description	Documents
Annual gender sensitization action plan	NILL
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Girls Common Room, Woman Harassments Cell

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institute uses solid waste management system in active cooperation with NAGARN PALIKA PARISHAd, Bijapur.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<u>View File</u>
Geo tagged photographs of the facilities	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- A. Any 4 or All of the above
- 1. Restricted entry of automobiles
- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

### 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

E. None of the above

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screenreading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in the equality of all cultures and

traditions as is evident from the fact that students belonging to different castes, religion, and regions are studying without any discrimination. Though the institution has diverse socio-cultural backgrounds and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. With great fevour the national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi Sardar Vallabh bhai Patel, Pandit Jawaharlal Nehru, Dr. Bhimrao Ambedkar, Sarvepalli Radhakrishnan, LalBahadur Shastri. On birth anniversary of Sardar Vallabhbhai Patel on October 31, institution celebrates Rashtriya Ekta Diwas (pledgeis taken by staff and students on National Integration Day) every year.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

we believe in giving holistic all round education to the students. And sensitizing students on our constitutional rights, values, duties and responsibilities is one of the primary education given at the institute through various means.

Sensitization of students and employees of the Institution to the constitutional obligations is done through curriculum as well as through extra-curricular activities. Many of the subjects offered have topics which sensitize the students about the constitutional obligations e.g. one Institute level elective subject is based on cyber security. In this subject students study various concepts related to cybercrime, cyberspace, Indian IT act etc. There is one subject named Laws, Regulations and Sustainable Packaging as a core subject in the Printing & Packaging Technology Program in which students learn all the packaging laws and regulations laid by Regulatory Bodies. Also, all students take a course on Environment studies in their first year which gives them insight into environment acts, wildlife protection act, forest act, global environmental concerns etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.gsvrpgclg.ac.in/College.aspx?P ageName=Procedure%20And%20Policies
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<u>View File</u>
Any other relevant information	No File Uploaded

### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

All national festivals are celebrated with great enthusiasm to inculcate a sense of patriotism in the students. Every year students come together and perform cultural programs like dance, skits highlighting societal problems. The students also prepare videos and speeches to share their thoughts on these days. Every year ex-defense or police persons are invited to share their

experience and inspire and motivate young minds to contribute in building the nation. National flags are distributed to faculty, staff and students to instill sense of pride amongst them. As a mark of respect for the country, the students install flag collection box to reuse the flags during national festival. The NSS unit and the student's council organize many cultural programs to address prevailing social issues. The student staff and alumni participate and rejoice during this celebration with great patriotic fervor.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	No File Uploaded

#### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - 1

- 1. Title of the Practice: Voting Awareness Programmed
- 2. Objectives of the Practice: The objective of this program is to make students aware about voting so that they all can participate enthusiastically in this celebration of democracy and understand their responsibility towards the country.

This voting awareness program is being run in the organization for many years and the district administration has also contributed significantly in it. Every year, 200-250 students become new voters from our organization and through these children and the people from remote areas, we They work to spread awareness in the areas and organize various programs to understand the importance of voting like cycle rally, rangoli competition, speeches, essay writing etc.

Best Practice - 2

1. Title of the Practice: Women empowerment and employment

generation, awareness program.

2. Objectives of the Practice: To make students aware of the broader dimensions of women's empowerment and employment in the region through this program.

All of the students are informed about the programs run by the Central Government, State Government and District Administration, their objectives, benefits and how it is connected and affected by the common people, they understand and guide them.

File Description	Documents
Best practices in the Institutional website	https://gsvrpgclg.ac.in/College.aspx?PageN ame=Best%20Practices
Any other relevant information	Nil

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

At our college, fostering the educational advancement and holistic development of local tribal students stands as our paramount commitment. Through dedicated initiatives and tailored support systems, we prioritize empowering these students with the tools and resources necessary to thrive academically, culturally, and socially. Our programs are designed not only to enhance academic excellence but also to celebrate and preserve the rich heritage and traditions of tribal communities. With personalized mentorship, community engagement opportunities, and culturally sensitive curriculum, we endeavor to create an inclusive and nurturing environment where every tribal student can flourish and contribute meaningfully to their communities and beyond.

### Part B

#### **CURRICULAR ASPECTS**

### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is affiliated to Shaheed Mahendra karmauniversity, Jagdalpur which offers all courses . The college follows the curriculum prescribed by University through the Board of studies . The college ensures effective curriculum delivery through following mechanism: Academic Calendar-The College follows academic calendar of Higher Education, Raipur. Time Table Committee -The college constitutes the timetable committee. Faculty ensures conduct of lecture sessions as per time table. Every day Teaching Plan and teaching Diary -Teaching Plan is prepared by every faculty at the beginning of the academic year to maintain the record of teaching, practical etc. Laboratories for curriculum delivery of practicals Teaching aids -Study materials , notes are provided to students .Social sites like YOUTUBE , whattsapp etc. are used for effective teaching .Seminars, Group Discussion, quiz are organised for students. Teacher support -The colleges encourages the faculty to participate in faculty development programmes and to attend meetings of BOS and syllabus constructing workshops. Feedback -The College has started collecting feedback from 2019 from faculty and students . The collected feedback are analysed to assess the performance of students and teachers. The institution has adopted an examination scheme. Schedule is prepared for the conduct of internal examinations and assignments.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution follows the academic calendar designed by the affiliating university ,Shaheed Mahendra karmauniversity ,Jagdalpur for information regarding teaching learning schedule

(working days), various events to be organised, holidays ,dates of internal examination semester examination and other activities . The academic calendar is also published in college website .. Continuous Internal Evaluation is done on basis of assignments, unit tests, and pre-final test for every course. For implementation of internal assessment , examination committee has been formed to monitor overall process . The evaluation of each course in semester contain two parts : Internal assessment and external exam . The schedule for internal exams of semester classes is in month of September and January, it is conducted accordingly and the marks allotted to internal exam of semester is 20 and that of external exams are 80. The internal marks evaluation scheme is conveyed to students by the head of department at the start of the session. For graduation classes half yearly internal exams are conducted in December or January as per academic calendar. The syllabus of the course and its COs, POs and question paper pattern is discussed with the students by the subject teacher in the beginning of the new session.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	No File Uploaded

### 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<u>View File</u>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<u>View File</u>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

#### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Issues focusing on gender sensitivity: In BA political science -curriculum includes topics on human rights, SC, ST, Acts, rights to education 2. Issues focusing on human values and professional ethics- (B.A. I Year)Paper - II Foundation of sociology thought Unit-V - The concept of Value In MA Hindi ancient poetry of kabeer, Tulsi, jayusi, suur, was directly concerned with social values, human value In MA English literature -poetry and prose of literary giants has deep touch on issues on human values. 3. issues focusing on environmental issues environmental studies for all the students of UG classes(BA, BSc, BCom). In M.Sc chemistry IV environmental chemistry -Study of water, air, industrial pollution.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View File</u>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	<u>View File</u>
Institutional Data in Prescribed Format	<u>View File</u>

### 1.3.3 - Number of students undertaking project work/field work/ internships

240

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work//internships (Data Template)	<u>View File</u>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the	в.	Any	3	of	the	above
syllabus and its transaction at the						
institution from the following stakeholders						
Students Teachers Employers Alumni						

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File Description	Documents
URL for stakeholder feedback report	https://www.gsvrpgclg.ac.in/College.aspx? PageName=Stackeholders%20Feedback
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

### **1.4.2 - Feedback process of the Institution** may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	https://www.gsvrpgclg.ac.in/College.aspx? PageName=Stackeholders%20Feedback

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

### 2.1.1 - Enrolment Number Number of students admitted during the year

### 2.1.1.1 - Number of students admitted during the year

295

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<u>View File</u>

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The level of knowledge of students differs according to educational background, family background and regional background The institution makes an effort to identify students with different learning levels. The students are monitored from the beginning of the sessions. The slow learners and advanced learners are identified during classroom teaching, interacting with students and by their classroom examination performance. Students scoring greater than 60% are recognized as advanced learners. Students scoring between 45-59% are identified as slow learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
568	20

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

All faculty members constantly make efforts to integrate teaching with real-life exposure to enhance students' participative learning and problem-solving methodologies. Group discussions, debates, assignments, field trips, quiz competitions, and student seminars are organized for the overall development of students. Debates on different topics are conducted where students are required to come up with different opinions where argumentative skill is developed. Experimental learning activities enhance the learning abilities of students by applying various concepts, practical papers are included in physics, chemistry, botany, and zoology. Industrial visits have been arranged last year to provide live exposure to mining activities. Various extracurricular activities are conducted to sharpen their knowledge. Industrial visit has been organised by the Department of Chemistry for M.Sc. chemistry students to visit the local industrial plant. Assignments are also given to students on different subjects by faculty members to assess the knowledge obtained by students. Topic-related problems of students are solved with the help of reference books, websites, group discussions etc.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	Nil

### 2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT-enabled teaching methodologies are being followed by the faculty members for an effective teaching-learning process. The use of multimedia teaching aids like LCD projectors, desktops, laptops, computers, printers, tablets, android phones, pen drives, DVDs, and CDs are generally used. The faculty members use audio-visual aids to demonstrate concepts to the students. video lectures have been prepared by most of the faculty members and uploaded on YouTube as well as cgschool.inportal. Online classes of PG students have been taken on the Google Meet app and Zoom app. Video lectures are also sent to WhatsApp groups of students. Weblinks related to syllabus topics are also sent to students in their related WhatsApp groups. Faculties of M.Sc.Chemistry and M.Sc.zoology have made an effort to enrol students in some courses of SWAYAM such as Application of Spectroscopic Methods in Molecular Structure Determination, molecular biology etc. A seminar hall equipped with ICT tools is there where invited talks and other programmes are conducted. An overhead projector and an LCD projector have also been installed in the zoology departmental

### lab where seminars are presented by students.

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching- learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

14

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	<u>View File</u>

### 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

20

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

- ${\bf 2.4.2 Number\ of\ full\ time\ teachers\ with\ Ph.\ D.\ /\ D.M.\ /\ M.Ch.\ /D.N.B\ Superspeciality\ /\ D.Sc.\ /\ D.Litt.\ during\ the\ year\ (consider\ only\ highest\ degree\ for\ count)}$
- 2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

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02

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<u>View File</u>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

### 2.4.3.1 - Total experience of full-time teachers

54

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessments are conducted as mentioned in the academic calendar issued by Higher Education of Chattisgarh and Shaheed Mahendra Karma University, Jagdalpur or Bastar University. As per Bastar University assessment parameters; students' evaluation is divided into two assessment levels. Internal assessment (institute level) for 20 marks and end semester examination at the PG level for 80 marks conducted by the University. To ensure transparency in internal assessment the system of internal assessment is communicated to students in time. All attendance records in internal examinations and summaries of marks are properly maintained by teachers for academic audit. Valuation is done by the respective subject teacher.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	
	Nil

### 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, timebound and efficient

If an examinee has any grievance arising during the process of internal evaluation one is free to discuss it with the subject teacher. The matter is resolved based on academic facts. If a student is not able to appear in the examination due to medical or any other genuine reason, an internal examination is conducted for that student as per norms, provided he submits an application to the subject teacher. The grievance of the students related to the assessment is made clear by showing his/her performance in the answer sheet. For grievances related to University exams regarding a question, the examinee is asked to write and complete the exam after which a letter is written to the registrar of Bastar University with the related problem and exact grievance. The students against whom U.F.M cases are registered in final exams are dealt justifiably. Concerning external examination evaluation, if a student scores lesser marks than expected he/she can apply for revaluation of his/her answer sheet after paying the prescribed fee. The University provides photocopies of their answer sheets to students. If the student feels that the evaluation is not correct, he/she can apply for revaluation.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme outcomes, programme-specific outcomes and course outcomes for all the programmes offered by the institution are displayed on the college website & notice board and also distributed to subject teachers. To assess the PO & CO directly; Unit Tests, Quarterly Examinations, and Internal examinations are conducted each semester/year and the record of

marks is kept. Assignments, projects, and seminars are also used to evaluate learning outcomes. In addition to this, the feedback from students is taken and analysed meticulously to modify teaching-learning methods by the respective department. The students acquire knowledge of their syllabus through textbooks and university websites. Syllabus is also conveyed to them by related teachers in the classrooms and also in their respective WhatsApp groups. Gradually with the help of the subject teachers, they understand different dimensions of the course and learn the way of its acquisition through classroom teaching which is assessed through periodic examinations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme outcomes and course outcomes are communicated to students through discussion in the classrooms. The institution offers undergraduateand postgraduate courses under the faculty of Arts, Science and Commerce. For programme outcomes and course outcomes, the institute follows the curriculum designed by Shaheed Mahendra Karma University, Jagdalpur i.e. Bastar University. Attainment of Course outcomes is measured through syllabus, completion of the syllabus, internal evaluation and result. The students acquire knowledge of their syllabus through textbooks and university websites. The syllabus is also conveyed to them by related teachers in the classrooms. Gradually with the help of the subject teachers, they understand different dimensions of the course and learn the way of its acquisition through classroom teaching which is assessed through periodic examinations. Interaction between students and teachers is the normal way of communication mechanism. Attainment of COs is calculated by using University examination results. Attainment levels are finalized and conveyed to IQAC. Direct Method of assessment: To assess the PO & CO directly, Unit Tests, Quarterly Examinations, and Internal examinations are conducted in each semester/year and the marks are available

for the students. Assignments, projects, internships and seminars are also used to evaluate learning outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

### 2.6.3.1 - Total number of final year students who passed the university examination during the year

110

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.gsvrpgclg.ac.in/College.aspx?PageName=Stackeholders
%20Feedback

### RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

### **3.1.2** - Number of teachers recognized as research guides (latest completed academic year)

### 3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<u>View File</u>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

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The institution has created an ecosystem for innovation and transfer of knowledge by taking initiatives for the creation and dissemination of knowledge through various learning materials. Our Institution has a library to facilitate students pursuing for competitive exams. Students and faculty members availeducational websites like Khan Academy, Swayam, NPTELetc. to update their knowledge and skills. Faculty members are encouraged to undergo professional development programmes and organize and participate in conferences, workshops and seminars. Leave is granted to attend conferences and seminars. Non-teaching staffs are also encouraged to enhance their knowledge through various training programmes. Young faculty members are encouraged to do research in their fields. Students are given projects or collections of various plants like tulsi, aloe vera, bryophyllum etc. which are rich in medicinal properties.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

#### 3.3 - Research Publications and Awards

### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

#### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

00

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

- 3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year
- 3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings year wise during year

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

#### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Some activities were organized with the help of the students, such as maintaining cleanliness in and around campus, rallies,

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environmental conservation, empowerment of girls and women, tree plantation, Nasha Mukti Andolan, Aids Day, sad-bhavna divas, Rashtriya Matdata Divas, Bhrastachar Satarkta Saptaha etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

- 3.4.2 Number of awards and recognitions received for extension activities from government / government recognized bodies during the year
- 3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	No File Uploaded

- 3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year
- 3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

## 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

00

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

#### 3.5 - Collaboration

### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<u>View File</u>

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- 3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year
- 3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The institution has a sprawling campus on the lap of Mother Nature. The institution has adequate infrastructure facilities for teaching learning viz. classrooms, laboratories, computing equipment etc. We have 26 well-structured classrooms with good seating arrangements and a well-organized library. Along with this, the institution has a room for sports, a gymnasium, separate common rooms for boys and girls etc. There are separate laboratories for all experimental subjects like zoology, botany, chemistry and physics department, a computer room with 20 computers, a seminar hall with LCD projector and space for extracurricular activities Sharing of laboratory facilities is also encouraged between faculties.RO Water purifier for safe drinking water is amply available. Toilet facilities for girls and boys are separately built.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

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4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

There is a well-equipped gymnasium for working out. The institution provides ample opportunities for sports and extracurricular activities. The college organizes cultural programmes to encourage the students to participate in various cultural activities like dance, rangoli, singing, drawing, debates, quiz contests etc. every year through which the students are given opportunities toexpresstheir inherent creativity. Certificates and mementoes are given to best-performing students to encourage them.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

## 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

## 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

## 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

11.35

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

#### 4.2 - Library as a Learning Resource

#### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our college has a library in an area of 115.5 Sq.m with approx 20,800 books. The College library has a good collection of old and model books and other knowledge resources. The purchasing committee take the list of books from the HoD andother faculty members of different departments according to the syllabus and follows the purchase rule of the government of Chhattisgarh. The library hascollections in specific academic disciplines of Science, Arts and Commerce. Apart from regular academic books, it procures books related to entrance examinationslike NET, SET, PSC, etc. It has also subscriptions to various magazines and journals such as Chronicle, Vigyan Pragti, Pratiyogita Darpan etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

E. 1	None	of	the	above
	E. :	E. None	E. None of	E. None of the

File Description	Documents
Upload any additional information	<u>View File</u>
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

## 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

## 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4

File Description	Documents
Any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

## 4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

491

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute has active internet connection from BSNL. The computer science department of the college takes care of its maintenance.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

20

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<u>View File</u>

## **4.3.3** - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

#### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

## 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

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4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

#### Nil

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

#### STUDENT SUPPORT AND PROGRESSION

- **5.1 Student Support**
- 5.1.1 Number of students benefited by scholarships and free ships provided by the Government during the year
- 5.1.1.1 Number of students benefited by scholarships and free ships provided by the Government during the year

337

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

- 5.1.2 Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year
- 5.1.2.1 Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

## 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

## 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

165

## 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

165

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

## **5.1.5 - The Institution has a transparent** mechanism for timely redressal of student

#### A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

#### 5.2 - Student Progression

#### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

20

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

#### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

15

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<u>View File</u>

- 5.2.3 Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)
- 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

#### **5.3 - Student Participation and Activities**

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student council is formed as per the guidelines and instruction of state higher education department and affliating university ,Bastar Vishwavidyalaya. The professor incharge of the union and his team coordinate the complete process of student selection. The college students council for institution consists of following members: 1. President 2. vice- president 3. Secretary 4. Joint Secretary

Student council work in following areas: 1.To promote intellectual , social , and cultural activities in the campus. 2.To inculcate a spirit of discipline among students . 3.The student council also participates actively in janbhagidari committee which takes decision for the development of students. Students participation in various administrative ,extracurricular bodies are as follows ; IQAC committee .- This committee consist of four faculty members, corporate members, locality members and two students from PG . The student representative coordinates feedback. from students . Anti ragging committee -The committee consist of 6 members and four are teaching faculty and two are student members . Student grievance redressal committee The committee consist of 6 members and four are teaching faculty and two are student members . teaching faculty and Women cell -The committee consist of 6 members and 4 are two are student members.

File Description	Documents	
Paste link for additional information	Nil	
Upload any additional information	<u>View File</u>	

## 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

## 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

9

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has made an effort since last year to form alumni association .some passed out students who are in various professions are contacted and alumni registration forms were filled by them to become members of college alumni. The college has organised an online alumni meet in previous session . The members are invited in various ocassions such as annual function ,prize distribution ,sports day etc. but so far no donation has been done.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 5.4.2 - Alumni contribution during the year (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### VISION

To be acknowledged as the leading institution in the district by striving hard in fulfilling the aspirations of students coming from difficult socio-economic backgrounds, helping them in developing sound knowledge base, correct skill-understanding which will enable them to sail confidently through complexities and challenges of life. Our vision also includes inculcating a strong value system in our students by striking a fine balance between age-old tribal value systems and modern sensibilities.

#### Mission:

With our unwavering eye on contributing to the greater good of humanity at large and student's betterment in specific, we persistently endeavour- To impart quality education to students belonging to different strata of society irrespective of caste creed or colour. To uplift the deprived and academically weak students by empowering them with need-based care and remedial classes. To equip students with essential and industry-required skills to face challenges in their professional life. To cultivate the quality of perseverance, dedication and excellence in the students. Above all, to prepare our students as competent citizens with strong and unflinching moral characters.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

## 6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college promotes a culture of participative management. The Principal as an academic and administrative head plays a vital role in the governance of the policies and plans and their implementation. Various committees and cells are constituted by the principal and through a well-defined system of responsibilities are communicated to the teaching and nonteaching staff members. The leadership provides an opportunity to the HODs and the teaching faculty to serve as conveners and professors-in-charge and members of various bodies like the Governing Body, Academic Council, IQAC, Finance Committee, Board of Studies, Autonomy Cell, Examination Committee, Library Committee, Sports Committee, NCC, NSS, Youth Red Cross units etc. for the effective functioning of the academic and nonacademic activities the faculty members are given opportunities to serve on different committees . The Principal Holds meetings Periodically with the HODs, staff members and the conveners of all the committees to ensure active. participation and effective implementation of decisions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

#### **6.2 - Strategy Development and Deployment**

#### 6.2.1 - The institutional Strategic/perspective plan is effectively deployed

The institute is governed as per the direction of the Higher Education Department of Chhattisgarh. The strategy it adopts chimes with the vision of the government.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The directorate of higher Education frames academic and administrative rules which are followed in the college. The guidelines of affiliating university Bastar Vishwavidyalaya are followed. The principal is the executive head of the institution and is vested with powers to ensure smooth functioning of the institution. The principal is supported by teaching and non-teaching staffs. For effective functioning, different committees like 1. Admission Committee, 2. Examination Committee, 3. Grievance Redressal Committee, 4. Anti-ragging Committee and various other minor committees are constituted which work under the guidance of the principal. Faculty members undertake academic responsibilities and are in charge of these committees. Apart from this, students' representatives are also included in some committees to give feedback and place views on behalf of the students to improve college functioning. IQAC Committee has been established to ensure overall quality and is maintained in all functional aspects. It takes measures to review the institution's functioning from time to time. The service rules for teachers and non-teaching staffs are as per UGC norms and state government rules. Recruitment of teachers is done through CGPSC (Chattisgarh Public Service Commission). Teachers in self-financed programmes are recruitedthrough a selection committee. Recruitment of non-teaching staffs isdone by the state government. The promotional procedures are also determined by the government and its rules.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

## 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	<u>View File</u>
Any additional information	No File Uploaded
Details of implementation of e- governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

#### **6.3 - Faculty Empowerment Strategies**

- 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff
- .All employees of the state government are covered under Chattisgarh civil services rules which are as follows:
- 1. Mahavidyalaya Shiksha Adhiniyam Civil Service Conduct Rules Anukampa Niyukti ( job given to a member of the family on the death of an employee while in service)
- 2. Chattisgarh Pay RevisionRules for various allowances Chattisgarh Civil service
- 3. Medical Reimbursement Rule
- 4. Travelling Allowances Family Benefit Rules
- 5. Chattisgarh Civil Service Promotion Rule 2003

- 6. Chattisgarh Civil Service Leave Rule 2010
- 7. Chattisgarh State Retirement Act 2012
- 8. Chattisgarh State Pension Rule

Along with these, there are various welfare schemes of the State Government:

- 1. General Provident Fund ( GPF)
- 2. Family Benefit Fund
- 3. Group Insurance Scheme(GIS)
- 4. Gratuity
- 5. Allowances: a. Dearness Allowance, b.House Rent Allowance, c. Washing Allowance(only for class IV), d. Dress Allowance(only for class IV), e.Medical Allowance(only for class III and IV), f. Accountancy Allowance(only for accountants), g.Medical reimbursement
- 6. Leave a.Casual Leave (13 days) b.Half PayLeave on medical grounds (20 days) c. Leave not due Leave d. Earned Leave e.Maternity Leave (6 months) f. PaternityLeave (15 days) g. study leave (2 yrs) h. teacherfellowship(for teaching staff) I. Summer and winter vacation (for teaching staff) j. Remuneration (for exams) k.Loans and advances for class III & class IV 1. Family pension.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

#### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

## 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

- 6.3.4 Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)
- 6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

00

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

- 1. Performance Appraisal System of Teaching Staff Every regular teaching staff has to fill up and submit his/her C.R. (Confidential Report) every year. The principal of the institution checks every CR of the teaching staff, marks his/her opinion and sends them to the commissioner, department of higher education for further action. Teachers also fill API formats and they are also forwarded to the commissioner of the department of higher education.
- 2. Performance Appraisal System of Non-teaching Staff- There is a performance appraisal system for non-teaching staff of the college. Every regular non-teaching staff has to fill up and submit a C.R. (Confidential Report) every year. The principal of the institution checks every CR of the non-teaching staff, marks his/her opinion and sends them to the commissioner department of higher education for further action.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit: The internal financial auditing is done by internal auditing committee members appointed by principal .If any mistake or mistakes are identified ,they are rectified .A report of the expenditure is prepared and sent to the Directorate of Higher Education.

External Audit: for government Funds - audit done by auding wing of Directorate of Higher education Non government Funds - Amalgamated Ugc grants - The chartered Accountant audits are done.

Janbhagidari Funds -Chartered Accountant appointed for this does the audit. Exam funds RUSA grants are also audited by a chartered accountant If any objection is raised by the auditor, they are rectified immediately.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

## 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Internal Audit: The internal financial auditing is done by internal auditing committee members appointed by the principal. If any mistake or mistakes are identified, they are rectified.

A report of the expenditure is prepared and sent to the Directorate of Higher Education.

External Audit: for government Funds - audit done by the auditing wing of the Directorate of Higher Education. Exam funds and RUSA grants are also audited by a chartered accountant. If any objection is raised by the auditor, they are rectified immediately.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Quality Assurance strategies: Improvement in quality of teaching based on analysis of feedback from students. Providing inputs for academic audit and analysis of results of students. Collecting data on placement of students of various programmes, providing inputs for best practices in administration and better services to students and staff organisation of seminars and workshops promoting creative thinking among students through field trips. Motivating faculty to use ICT in teachinglearning Infrastructure development to meet the present-day requirement. Conducting academic audits by an internal expert committee. The IQAC cell of the institution has taken initiatives to evolve best practices in the college. The institution has started daily Morning assembly and singing of the National anthem at 10:30 A.M. on every working day in the presence of teaching and non-teaching staff. After the end of singing the national anthem, students are instructed to present thoughts of the day . The feedback system has been introduced for students, teachers, non-teaching staff and parents In last one year, IQAC has contributed immensely in preparing Self-Study Report of NAAC.

File Description	Documents	
Paste link for additional information	Nil	
Upload any additional information	<u>View File</u>	

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Academics: Faculty members are encouraged to attend seminars, refresher courses and faculty development programmes at state, national and international levels from time to time. The teaching staffs maintaindaily diaries and record their activities on a daily basis. The college also conducts seminars, workshops and conferences where faculty members and students get an opportunity to interact with experts in different fields. The respective teachers of various subjects prepare the academic audit report from the guidance of IQAC Results of the ' Action Taking report' of the previous session. From the results booklet; the records of the studentswho failed in examinations are prepared by the respective subject teachers. Feedback has been taken from the students to notethe reasons for their failures. All the academic works are performed timely and with efficiency. As For increasing the strength of students' admission, flexy banners have been pasted and our staffs are also advertising about our college. Time table for UG and PG courses has been prepared for academics. To ensure the quality of the students class tests and unit tests are taken by the subject teachers. One or two classes in a week are based on ICT. Upgradation of library facilities has been done. Online Classes for different subjects are being taken by respective professors. Field activities like tree plantations, outdoor games are also encouraged.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);

D. Any 1 of the above

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s)
Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://www.gsvrpgclg.ac.in/College.aspx? PageName=Minutes%20of%20Action%20Taken
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

#### INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Facilities for women on campus separate washroom is available for girls and boys with proper ventilation and water facility. Girls common room facility with sanitary napkin incinerator and vending machine installed to meet emergencies and for availing safe disposal . women cell also create gender awareness through different programs The anti-ragging committee is constituted which deals with cases of ragging and also checks that a student is not harassed in the name of ragging . There are a women grievance redressal cell comprising the female teaching faculties and staff in institution which holds meetings to discuss the problems of female students and their solutions . The teaching faculty in free periods take a round of the campus to check any type of happenings.

File Description	Documents
Annual gender sensitization action plan	NILL
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Girls Common Room, Woman Harassments Cell

# 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institute uses solid waste management system in active cooperation with NAGARN PALIKA PARISHAD, Bijapur.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<u>View File</u>
Geo tagged photographs of the facilities	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water

D. Any 1 of the above

## bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	No File Uploaded

#### 7.1.5 - Green campus initiatives include

## 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- A. Any 4 or All of the above
- 1. Restricted entry of automobiles
- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

## 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<b>7.1.6.1</b> - The institutional environment and
energy initiatives are confirmed through
the following 1.Green audit 2. Energy
audit 3.Environment audit 4.Clean and
green campus recognitions/awards 5.
Beyond the campus environmental
promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

- 7.1.7 The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading
- D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in the equality of all cultures and traditions as is evident from the fact that students belonging to different castes, religion, and regions are studying without any discrimination. Though the institution has diverse socio-

cultural backgrounds and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. With great fevour the national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi Sardar Vallabh bhai Patel, Pandit Jawaharlal Nehru, Dr. Bhimrao Ambedkar, Sarvepalli Radhakrishnan, LalBahadur Shastri. On birth anniversary of Sardar Vallabhbhai Patel on October 31, institution celebrates Rashtriya Ekta Diwas (pledgeis taken by staff and students on National Integration Day) every year.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	No File Uploaded

## 7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

we believe in giving holistic all round education to the students. And sensitizing students on our constitutional rights, values, duties and responsibilities is one of the primary education given at the institute through various means.

Sensitization of students and employees of the Institution to the constitutional obligations is done through curriculum as well as through extra-curricular activities. Many of the subjects offered have topics which sensitize the students about the constitutional obligations e.g. one Institute level elective subject is based on cyber security. In this subject students study various concepts related to cybercrime, cyberspace, Indian IT act etc. There is one subject named Laws, Regulations and Sustainable Packaging as a core subject in the Printing & Packaging Technology Program in which students learn all the packaging laws and regulations laid by Regulatory Bodies. Also, all students take a course on Environment studies in their first year which gives them insight into environment acts, wildlife protection act, forest act, global environmental concerns etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.gsvrpgclg.ac.in/College.aspx? PageName=Procedure%20And%20Policies
Any other relevant information	Nil

- 7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized
- C. Any 2 of the above

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<u>View File</u>
Any other relevant information	No File Uploaded

### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

All national festivals are celebrated with great enthusiasm to inculcate a sense of patriotism in the students. Every year students come together and perform cultural programs like dance, skits highlighting societal problems. The students also prepare videos and speeches to share their thoughts on these days. Every year ex-defense or police persons are invited to share their experience and inspire and motivate young minds to contribute in building the nation. National flags are

distributed to faculty, staff and students to instill sense of pride amongst them. As a mark of respect for the country, the students install flag collection box to reuse the flags during national festival. The NSS unit and the student's council organize many cultural programs to address prevailing social issues. The student staff and alumni participate and rejoice during this celebration with great patriotic fervor.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	No File Uploaded

#### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - 1

- 1. Title of the Practice: Voting Awareness Programmed
- 2. Objectives of the Practice: The objective of this program is to make students aware about voting so that they all can participate enthusiastically in this celebration of democracy and understand their responsibility towards the country.

This voting awareness program is being run in the organization for many years and the district administration has also contributed significantly in it. Every year, 200-250 students become new voters from our organization and through these children and the people from remote areas, we They work to spread awareness in the areas and organize various programs to understand the importance of voting like cycle rally, rangoli competition, speeches, essay writing etc.

Best Practice - 2

1. Title of the Practice: Women empowerment and employment generation, awareness program.

2. Objectives of the Practice: To make students aware of the broader dimensions of women's empowerment and employment in the region through this program.

All of the students are informed about the programs run by the Central Government, State Government and District Administration, their objectives, benefits and how it is connected and affected by the common people, they understand and guide them.

File Description	Documents
Best practices in the Institutional website	https://gsvrpgclg.ac.in/College.aspx?Page Name=Best%20Practices
Any other relevant information	Nil

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

At our college, fostering the educational advancement and holistic development of local tribal students stands as our paramount commitment. Through dedicated initiatives and tailored support systems, we prioritize empowering these students with the tools and resources necessary to thrive academically, culturally, and socially. Our programs are designed not only to enhance academic excellence but also to celebrate and preserve the rich heritage and traditions of tribal communities. With personalized mentorship, community engagement opportunities, and culturally sensitive curriculum, we endeavor to create an inclusive and nurturing environment where every tribal student can flourish and contribute meaningfully to their communities and beyond.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.3.2 - Plan of action for the next academic year

1.Introduction of new certificate courses like certificate in human rights, Certificate in Environmental Science, from the

year 2023-24.

- 2. Enhancing academic excellence through use of ICT in class rooms, Development of Smart Class Rooms etc.
- 3. Emphasis on value based education in UG classes.
- 4. Enhancement of social interaction of students through NSS, NCC and Youth Red Cross for improvement of their social compatibility.
- 5. Adoption of a local village by the College .6. Construction and development of infrastructure facilities. 7.. Formation of Ecoclub in the College. The main moto of the Ecoclub will be to get acquainted students with the importance of Environment conservation.
- 8. Inter College competitions will be organized.
- 9.Inter College Sports competition will be organized. . 10.National/Regional Seminar/webinar will be organized by different department of Arts, Science, Commerce faculty.